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Item 1 of the provisional agenda

ORGANIZATIONAL MATTERS

Provisional agenda, annotations, list of documents and work plan

Note by the Executive Board secretariat

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PROVISIONAL AGENDA

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UNDP segment

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ANNOTATIONS AND LIST OF DOCUMENTS

ITEM 1: ORGANIZATIONAL MATTERS

The Executive Board will have before it:

Provisional agenda, annotations, list of documents and work plan — DP/1996/L.16

Adoption of the agenda and agreement on the work plan

The Executive Board will adopt the agenda for the session and agree on the work plan. A tentative work plan is contained in the annex to the present note. In accordance with its past practice, should the Board complete consideration of an item before an indicated date or time, it may move immediately to the next item on its work schedule.

ITEM 2: MATTERS RELATING TO RULES OF PROCEDURE, DOCUMENTATION AND THE FUNCTIONING OF THE EXECUTIVE BOARD

The Executive Board will have before it the following documents:

Report of the working group on documentation — DP/1996/26

Pursuant to Executive Board decision 96/6, the final report of the working group of documentation will be presented to the Board.

The Executive Board may wish to adopt a decision; a recommendation is contained in document DP/1996/26.

Interim report on the progress achieved by the ad hoc open-ended working group on rules of procedures — DP/1996/CRP.12

In accordance with Executive Board decision 96/25, the President of the Board will present an interim report on the progress achieved by the ad hoc working group with a view to reaching a final decision on rules of procedure at the first regular session 1997.

ITEM 3: ANNUAL WORK PLAN 1997 FOR UNDP/UNFPA EXECUTIVE BOARD

Annual work plan for UNDP/UNFPA Executive Board: Outline of issues for 1997 — DP/1996/CRP.13

In accordance with paragraph 5 of Executive Board decision 96/25, the Board will have before it an outline of issues to be considered by the Board in 1997 (DP/1996/CRP.13) with a view to adopting a work plan for the Board at the first regular session 1997.

UNDP SEGMENT

ITEM 4: MATTERS RELATING TO PROGRAMMING CYCLES: FOLLOW-UP TO EXECUTIVE BOARD DECISION 95/26

The Executive Board will have before it the following document:

Implementation of Executive Board decision 95/26 DP/1996/27

In accordance with Executive Board decision 95/26 of 13 September 1995, the document provides the Board with a report on the financing of the independence bonus to eligible countries. The first tranche of the independence bonus has been released and the Administrator proposes that the remaining balance of bonus amounts be released.

The Executive Board may wish to take note of the report.

ITEM 5: FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS

The Executive Board will have before it the following documents:

Annual review of the financial situation, 1995 DP/1996/28

The report of the Administrator provides a review of the financial position of UNDP at the end of 1995 together with a forecast of income, expenditure, and balance sheet items for the years 1996 and 1997. The report also addresses programme delivery, the status of the operational reserve, and other key financial subjects.

The Executive Board may wish to adopt a decision; a recommendation is contained in document DP/1996/28.

Annual review of the financial situation, 1995: Net flow of contributions by donor and recipient Governments DP/1996/28/Add.1

In accordance with Governing Council decision 84/9 of 29 June 1984, the document provides the Executive Board with information concerning the flow of contributions to and payments from UNDP in respect of each participating Government.

The document also provides the Board with information on the shortfall of contributions to local office costs after application of the accounting linkage, as authorized by the Council.

The Executive Board may wish to take note of the report.

Annual review of the financial situation: Trust funds established by the Administrator — DP/1996/28/Add.2

The report consists of two tables and provides (a) summary financial information on all active trust funds as at 31 December 1995 and (b) brief information on all trust funds established by the Administrator in 1995.

The Executive Board may wish to take note of the report.

Annual review of the financial situation: Status of the Reserve for Field Accommodation — DP/1996/28/Add.3

The report provides a status of the Reserve for Field Accommodation and includes the findings of a review into its operations during 1995 and 1996 as well as management actions taken.

The Executive Board may wish to adopt a decision; a recommendation is contained in document DP/1996/28/Add.3.

Annual review of the financial situation, 1995: Proposed amendments to the UNDP Financial Regulations and Rules — DP/1996/28/Add.4

The Administrator proposes amendments to the financial regulations in order to enhance the coordination and mobilization of resources by UNDP from non-governmental sources, as well as to enable the Programme to operate a viable micro-capital grant programme in furtherance of its mission and goals.

The Executive Board may wish to adopt a decision; a recommendation is contained in document DP/1996/28/Add.4.

Revised budget estimates for the biennium 1996-1997 — DP/1996/29

The report contains the first revision of the 1996-1997 budget estimates for UNDP itself and the funds administered by UNDP. It incorporates changes that are mainly a result of exchange rate fluctuations, as well as revised estimates for inflation and other cost factors. The estimates incorporate a volume increase as a result of the establishment of a country office in Bosnia and Herzegovina, pursuant to Executive Board decision 96/11. The document also contains reports that have been prepared in compliance with requests by the Board, including decision 96/21 on the Office of United Nations System Support Services.

The Executive Board may wish to adopt a decision; a recommendation is contained in document DP/1996/29.

Report of ACABQ on the budget estimates DP/1996/30

The report of the Advisory Committee on Administrative and Budgetary Questions on the revised budget estimates for the biennium 1995-1996 and budget estimates for the biennium 1997-1998 of UNDP will be presented under this agenda item.

The Executive Board may wish to take note of the report.

Activities of the Inter-Agency Procurement and Services Office DP/1996/31

Based on the comprehensive review of the activities of the Inter-Agency Procurement and Services Office (IAPSO) (DP/1996/7) and in accordance with Executive Board decision 96/2, IAPSO presents a biennial 1994-1995 report on results and progress within its twofold mandate of promoting inter-agency cooperation and the coordination of procurement activities through research and development, as well as direct procurement service to the United Nations system and its partners in development.

In addition, the Annual Statistical Report 1995 on procurement for operational activities, financed by UNDP and the United Nations system, is presented to the Executive Board.

The Executive Board may wish to adopt a decision; a recommendation is contained in document DP/1996/31.

United Nations regular and extrabudgetary technical cooperation expenditures DP/1996/32 and Add.1

In accordance with Governing Council decision 81/34, the above reports contains information on United Nations system regular and extrabudgetary technical cooperation expenditures financed from sources other than UNDP in 1995.

The Executive Board may wish to take note of the above reports.

Information on headquarters costs DP/1996/37

As requested by the Executive Board at its annual session 1996, the document presents an extract of headquarters costs paid for by the general resources of UNDP under the core and programme support development activities appropriation lines.

The Executive Board may wish to take note of the report.

ITEM 6: UNITED NATIONS OFFICE FOR PROJECT SERVICES

The Executive Board will have before it the following document:

Revised budget estimates for the biennium 1996-1997	DP/1996/36

The document presents the revised budget estimates for the biennium 1996-1997 for the United Nations Office for Project Services. The report has been reviewed and approved by the UNOPS Management Coordination Committee, and has been presented for review by the Advisory Committee on Administrative and Budgetary Questions. It explains changes, endorsed by the United Nations Board of Auditors, which UNOPS has made in its reporting procedures to enhance the transparency of compensation paid to UNDP for services provided to UNOPS. It also provides justification for a less than 1 per cent increase over the approved biennial estimates, the full amount of which UNOPS expects to be covered by its income. Finally, the report provides an update on UNOPS staffing arrangements.

The Executive Board may wish to adopt a decision; a recommendation is contained in document DP/1996/36.

ITEM 7: COUNTRY PROGRAMMES AND RELATED MATTERS

The Executive Board may wish to approve the following country cooperation frameworks:

First country cooperation framework for the People's Republic of China (1996-2000)	DP/CCF/CPR/1
First country cooperation framework for Viet Nam (1997-2000)	DP/CCF/VIE/1
Global cooperation framework	DP/GCF/GLO/1

ITEM 8: UNITED NATIONS DEVELOPMENT FUND FOR WOMEN

The Executive Board will have before it the following documents:

The United Nations Development Fund for Women	DP/1996/33

In response to Executive Board decision 95/18, the report of the Administrator provides information with respect to the financial situation of the United Nations Development Fund for Women (UNIFEM) since its last report to the Board (DP/1996/61); the steps the Fund proposes to take for the re-establishment of the operational reserve; and UNIFEM programme strategies since September 1995, focusing on the economic and political empowerment of women.

The Executive Board may wish to adopt a decision; a recommendation is contained in document DP/1996/33.

Report on evaluation of UNIFEM DP/1996/34

The report entitled "Women's Work: UNIFEM's Programmes Around the World 1990-1995" was prepared by Management Systems International, a private consulting organization under contract with UNOPS. The document is the result of the independent external evaluation of UNIFEM called for by Executive Board decision 95/10 of 7 April 1995 and is based on the terms of reference adopted by the Board in its decision 95/32 of 15 September 1995.

The Executive Board may wish to take note of the report.

UNDP/UNFPA SEGMENT

ITEM 9: HARMONIZATION OF PRESENTATION OF BUDGETS AND ACCOUNTS

As requested by the Executive Board at its annual session 1996, the Administrator of the United Nations Development Programme and the Executive Director of the United Nations Population Fund will provide an oral progress report on steps needed for further harmonization, including a comparison of budget presentations and definitions of terms.

The Executive Board may wish to take note of the oral report of the Administrator and the Executive Director.

ITEM 10: REPORT ON FIELD VISIT OF THE EXECUTIVE BOARD

Report on the field visit to Malawi and Mozambique DP/1996/CRP.14

The report on the field visit by members of the Executive Board to Malawi and Mozambique (10-21 June 1996) will be presented to the Board under this agenda item.

UNFPA SEGMENT

ITEM 11: FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS

The Executive Board will have before it the following document:

UNFPA: Annual financial review, 1995 DP/FPA/1996/22

The report summarizes the financial situation of the United Nations Population Fund in 1995 for the information of the Executive Board. For comparison purposes, financial information for 1994 is also included in the text and tables of the report.

The Executive Board may wish to take note of the report.

ITEM 12: COUNTRY PROGRAMMES AND RELATED MATTERS

The Executive Board may wish to approve the following country programmes:

Assistance to the Government of Honduras	DP/FPA/CP/154
Assistance to the Government of Sri Lanka	DP/FPA/CP/155
Assistance to the Government of Tunisia	DP/FPA/CP/156
Assistance to the Palestinian People of Gaza and West Bank	DP/FPA/CP/157
Assistance to the Government of Viet Nam	DP/FPA/CP/158
Assistance to the Government of Cambodia	DP/FPA/CP/159
Assistance to the Government of Zimbabwe	DP/FPA/CP/160

The Executive Board may wish to approve the following requests for additional resources:

Request for extension of, and additional resources for, the UNFPA country programme for Cuba	DP/FPA/1996/23
Request for extension of, and additional resources for, the UNFPA country programme for Madagascar	DP/FPA/1996/24
Request for extension of, and additional resources for, the UNFPA country programme for Bolivia	DP/FPA/1996/25
Request for extension of, and additional resources for, the UNFPA country programme for Ethiopia	DP/FPA/1996/26

ITEM 13: INTER-AGENCY COORDINATION IN HEALTH POLICY AND PROGRAMMING

In accordance with Executive Board decision 96/17, the Executive Director will present an oral report on strengthening inter-agency coordination in the area of health policy and programming, in particular with the United Nations Children's Fund and the World Health Organization.

ITEM 14: OTHER MATTERS

Report of accountability system of UNDP DP/1996/35

The report contains a status report on accountability in UNDP.

The Executive Board may wish to adopt a decision; a recommendation is contained in document DP/1996/35.

Annex

TENTATIVE WORK PLAN

EXECUTIVE BOARD OF UNDP/UNFPA

THIRD REGULAR SESSION 1996

(9-13 SEPTEMBER 1996)

DAY/DATE	TIME	ITEM	
MONDAY 9 SEPTEMBER	11 a.m.	1	Organizational matters: adoption of the agenda and agreement on the work plan
		2	Matters relating to rules of procedure, documentation and the functioning of the Executive Board
	3 p.m.	3	Annual work plan for the Executive Board 1997
		4	UNDP: Matters relating to programming cycles
TUESDAY 10 SEPTEMBER	10 a.m.	5	UNDP: Financial, budgetary and administrative matters
	3 p.m.	5	UNDP: Financial, budgetary and administrative matters (continued)
		6	United Nations Office for Project Services
WEDNESDAY 11 SEPTEMBER	10 a.m.	7	UNDP: Country programmes and related matters
	3 p.m.	7	UNDP: Country programmes and related matters (continued)
		8	United Nations Development Fund for Women
THURSDAY 12 SEPTEMBER	10 a.m.	9	UNDP/UNFPA: Harmonization of presentation of budgets and accounts
		10	UNDP/UNFPA: Report on field visit of the Executive Board
	3 p.m.	11	UNFPA: Financial, budgetary and administrative matters
FRIDAY 13 SEPTEMBER	10 a.m.	12	UNFPA: Country programmes and related matters
	3 p.m.	13	UNFPA: Oral report on inter-agency coordination in health policy and programming
		14	Other matters: Report of accountability system of UNDP
		1	Organizational matters: Future sessions of the Board and conclusion of the session

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